

CAYMAN ISLANDS DEPARTMENT OF TOURISM

ADVANCED SANITATION CHECKLIST | COVID 19 - GUEST HOUSE

THE CHECKLIST HAS BEEN PROVIDED BY THE CAYMAN ISLANDS DEPARTMENT OF TOURISM TO REVIEW BASIC REQUIREMENTS TO MINIMISE THE COVID19 IMPACT TO THE PROPERTY, EMPLOYEES, GUESTS AND RESIDENTS.

THE CHECKLIST IS APPLICABLE FOR A PERIOD OF FOUR MONTHS FROM JUNE 2020 TO SEPTEMBER 2020 AND SUBJECT TO FURTHER REVIEW IN AUGUST 2020.

THE PROPERTY SHOULD CONDUCT A REVIEW ON A BI-WEEKLY BASIS TO RATE THE LEVELS OF COVID19 PREPAREDNESS. THE RATING CRITERIA IS STIPULATED BELOW:

RATING CRITERIA

CLASS 1 - EXCELLENT

CLASS 2 - GOOD

CLASS 3 - UNSATISFACTORY

UNABLE TO PROVIDE A GRADING

PROPERTY:

DATE:

INSPECTOR(S):

CHECKLIST		YES	NO	N/A	COMMENTS
SECTION ONE - PREPARATION & TRAINING					
1	Have all employee's completed a COVID-19 training on new sanitation guidelines?				
2	Is random testing for COVID-19 conducted for employees?				
3	Does the property have a procedure in place to manage positive COVID19 cases on property? Please provide.				
4	Does the property have an assigned on call doctor in the event of a positive COVID19 case on property?				
5	Are vendors/contractors and all delivery drivers wearing appropriate PPE with access to restricted areas?				
SECTION TWO – ARRIVAL					
1	Does the property have hand sanitizing dispenser(s) at the main entrance (minimum of 60% alcohol content)?				
2	Does the property have a process in place to sanitize guest luggage prior to entrance to the property?				
3	Does the property observe NO contact greetings?				
4	Are shared credit card terminals sanitized after every use?				
SECTION THREE – PUBLIC SPACES					
1	Does the property have hand sanitizing dispenser(s) at each elevator landing/entrance to the property? (if applicable)				
2	Does the property have signage to confirm the maximum number of occupants per elevator? (Should indicate; One family or a couple per elevator)				
3	Are the main access doors/elevator buttons and high level doors sanitized on an increased frequency basis?				

SECTION FOUR – HOUSEKEEPING

1	Are approved cleaning chemicals used during the cleaning of each room/unit?				
2	Is the housekeeping employee servicing the guest bedrooms/unit wearing the appropriate PPE?				
3	Is the housekeeping employee using disposable cleaning cloths whilst servicing each bedroom?				
4	Is linen and terry taken from guest bedrooms or units bagged or covered prior to transporting to the laundry facilities?				
5	Is glassware in the bedrooms sanitized at the appropriate temperature and with appropriate chemicals?				
6	Are high touch surfaces disinfected? (Railings, doorknobs and handles, bathroom surfaces, counters, table tops)				
7	Are reusable items such as pens, menus, collateral replaced or sanitized after check out?				

SECTION FIVE – POOL (WHERE APPLICABLE)

1	Is there a visible hand sanitizer present upon arrival to the beach and pool facilities?				
2	Is furniture arranged to allow social distancing?				
3	Are loungers and tables sanitized after every guest use?				
4	Are employees wearing the appropriate PPE?				

SECTION SIX – FOOD AND BEVERAGE

1	Silverware, glasses and plates to be sanitized, stored and covered when not in use. Sanitized means using hot water and soap to clean and disinfect all glassware.				
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VENDORS		CONTACT INFORMATION			
TRAININGS - COVID19 https://www.servsafe.com/Landing-Pages/Free-Courses					
SNEEZEGUARDS FAST SIGNS ADVANTAGE CAYMAN					
MASKS LOCAL ON ISLANDS VENDORS: ZOE WALL GRAINGER EXPORT - Grainger.com FOH - FOH.CC					
HAND SANITZIER ISLANDS SUPPLY PDL					
CHEMICALS ECOLAB - (on islands representative PDL) ISLAND SUPPLY					
GLOVES PDL ISLAND SUPPLY					